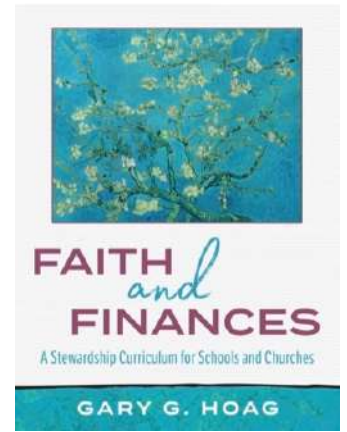




**Storyboard for Faith and Finances**  
**On Demand Course [Lesson number]**  
[Date]



**On Demand Faith and Finances Roles**

[Person #1] – Primary Facilitator – This person leads session. Their role appears in blue. This person makes sure that the secondary facilitators understand their roles.

[Person #2] – Secondary Facilitator – This person co-facilitates and follows the lead of the primary facilitator. Their role appears in burgundy.

[Person #3] – Third Facilitator – This person co-facilitates and follows the lead of the primary facilitator. Their role appears in black.

[Person #4] – Fourth Facilitator (Administrator) – This person co-facilitates and handles the technical and functional aspect of the course. Their focus (in green) is to support the facilitators.

[Person #5] – Fifth Facilitator – This person co-facilitates and follows the lead of the primary facilitator. Their role appears in yellow.

[Person #6] – Guest Facilitators – They follow the lead of the primary and secondary facilitator and respond. Their role appears in grey.

**Overview**

**0:00-0:15 Opening**

Welcome the participants. Introduce the team and check in word.

(People do not always arrive on time. Greet people as they arrive. Encourage them to get their journal/paper and pen.)

Read this:

Welcome to On Demand Faith and Finances! Please rename yourself and put your country as [insert an example]

(Administrator will add how to rename themselves in the chat box for everyone.)

We hope that you have completed Faith and Finances [lesson number]. Congratulations to those who finished! If you have not finished yet, please try to catch up. Remember to fill out the survey at the end and get your certificate.

Before starting today's session, I would like to introduce the team who are facilitating this cohort. [Enumerate all facilitators' names, roles, and countries]

Now, I would like to ask you write a check in word in the chat box and I will read them. [Read the check in words.]

Thank you everyone. I would like to request [insert name] to pray now.

**0:15-0:30**

Recap and discussion of [insert unit]

Big idea: [insert title of respective unit]

Secondary Facilitator recaps and shares the big idea of [insert unit].

Secondary Facilitator asks guest facilitators to share their experience and thoughts on the following questions:

- To Guest Facilitator #1, what impacted you the most from [insert unit or lesson name]? What if you applied this in your ministry setting? [Guest Facilitator #1 responds]
- To Guest Facilitator #2, share your own thoughts on [insert unit or lesson name]. How will you apply these lessons from [insert unit] in your personal situation? [Guest Facilitator #2 responds]

Pivot to Fifth Facilitator.

### **0:30-0:45**

Recap and discussion of [insert another unit]

Big idea: [insert title of respective of unit]

Fifth Facilitator recaps and shares big ideas of [insert unit].

Fifth Facilitator asks guest facilitators to share their experience and thoughts on the following questions:

- To Guest Facilitator #1, what are best practices for [insert unit]? [Guest Facilitator #1 responds]
- To Guest Facilitator #2, what impacted you most about [insert unit]? [Guest Facilitator #2 responds]

Announce that we will go into breakout sessions.

### **0:45-0:65 Breakout Session**

Fourth Facilitator/Administrator leads all the participants into breakout rooms with each facilitator for 10 minutes. He/she announces 3 questions and asks participants to be ready to summarize their sharing when they come back.

1. [insert question]
2. [insert question]
3. [insert question]

Take 10 minutes to hear from some groups when they come back.

Pivot to Primary Facilitator.

### **0:65-0:75 Q&A**

Primary Facilitator facilitates the Q&A.

Thank you, [insert names]. Now, I would like to open the gallery. If you have any questions regarding the platform or content, please share. [Listen to the participants. Respond to them. Then, share some announcements.]

### **0:75-0:85 Check out**

Third Facilitator leads check out words.

Congratulations everyone! Now, I would like to ask you to share a check out word. Please put your word in the chat box and I will read them out.

### **0:85-0:90 Final Remarks and Prayer**

Secondary Facilitator gives final remarks, says thanks, and prayers in closing.