



EMERGING AND ESTABLISHED STEWARDS WEBINAR SERIES



30 March 2023

Board Secretaries



Gabrielle Fortunato
South Africa



Ereny Monir
Egypt



John Roomes
Jamaica



Randy Kung
USA



EMERGING AND ESTABLISHED STEWARDS WEBINAR SERIES

Free 60-minute interactive webinars to strengthen your service

MARCH

BOARD SERIES



9 March 2023

Board Members



16 March 2023

Board Chairs



23 March 2023

Board Treasurers

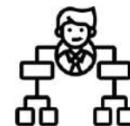


30 March 2023

Board Secretaries

APRIL

C-SUITE SERIES



13 April 2023

Chief Executive Officers



20 April 2023

Chief Financial Officers



27 April 2023

Chief Operating Officers

MAY

CHURCH SERIES



11 May 2023

Pastors



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Church and Ministry Administrators

JUNE

OFFICERS SERIES



1 June 2023

Fundraising and Communications Officers



8 June 2023

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All webinars start at 11 AM GMT

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OVERVIEW

1. What are the top 3 pressing issues for board secretaries?
2. Why approach pressing issues from a "biblically faithful, globally consistent, and locally contextualized" perspective?
3. How can board secretaries apply tools to address pressing issues?
4. What if you applied this teaching and used these tools?
5. Breakout Discussion for Established Stewards (5+ years experience) and Emerging Stewards (0-5 years experience)
6. Q & A
7. Wrap up

WHAT?

What are the top 3 pressing issues for board secretaries and what does the Bible say about these issues?



Ereny Monir
Egypt

PRESSING ISSUE #1

Personal and Spiritual Health and Professional Development

Counsel from Lemuel (Proverbs 31:8-9)

- Speak up for those who cannot speak for themselves – Listen to constituents and speak as needed on their behalf.
- Judge fairly – Know laws and policies and ensure compliance.
- Defend the rights of the poor and needy – Strengthen yourself to attend to the well-being of all people linked to the ministry.

PRESSING ISSUE #2

Lack of Knowledge of the Secretary Role

Preserve Records

1. Keep minutes of board proceedings (John 21:24-25).
2. Maintain policies and help monitor compliance (Titus 3).

Promote Excellence

1. Ask questions to maintain standards (Nehemiah 13).
2. Assist in keeping God's house in order (2 Kings 20:1).

Prevent Problems

1. Build up people with knowledge and service (Ezra 7:10)
2. Ensure accuracy to preserve trust (1 Corinthians 4:1-2).

PRESSING ISSUE #3

Accessing and Archiving Institutional Documents

Lessons from the biblical example of Luke and Theophilus

1. Carefully investigate to ensure reports are correct (Luke 1:1-3).
2. Build confidence with an orderly corporate record (Luke 1:4).
3. Keep Jesus at the center of the ministry story (Acts 1:1).
4. Report for generations of stakeholders (Acts 1:2).

WHY?

Why approach pressing issues from a biblically faithful, globally consistent, and locally contextualized perspective?



John Roomes

Jamaica

BIBLICALLY FAITHFUL (STEWARDS)

If we take a "biblically faithful" approach to these pressing issues we will experience many benefits. Our board secretary will...

1. Honor God through excellence in speaking and service
2. Help the board and staff stay on track with compliance
3. Keep the institutional records for the governing board
4. Support the staff with reminders and good questions
5. Do hard work from taking minutes to ensuring legal review
6. Ensure clear, concise, and accurate reporting to build trust

GLOBALLY CONSISTENT (STANDARDS)

If we take a "globally consistent" approach to these pressing issues we will experience many benefits. Our board secretary will...

1. Improve church and ministry governance and administration
2. Discern and share best practices for board secretaries
3. Comply with laws – "Do what is right before man"
4. Reflect a higher standard – "Do what is right before God"
5. Help God's workers to present an accurate witness
6. Strengthen reporting with adaptable one-page templates

LOCALLY CONTEXTUALIZED (SUSTAINABILITY)

If we take a "locally contextualized" approach to these pressing issues we will experience many benefits. Our board secretary will...

1. Set an orderly example for other churches and ministries
2. Comply with local laws and regulatory requirements
3. Engage local experts for service to churches and ministries
4. Ensure ongoing health of the ministry and the mission
5. Know the institutional story and pass it on to others
6. Keep accurate institutional records and reports

HOW?

How can board members apply practical tools to address these pressing issues?



Gabrielle Fortunato
South Africa

DIAGNOSTIC TOOL

Do the GTP Diagnostic Tool

1. Answer 36 questions
2. Get your diagnostic report
3. Download free GTP templates
4. Put your house in order

www.gtp.org/resources/diagnostic-tool

Available in 5 languages:

English, Spanish, French, Czech, and Slovak

WHAT IF?

**What if you applied
this teaching and
used these tools?**



Randy Kung
USA

BREAKOUT DISCUSSION

Established Stewards (5+ years experience)

Share an example that illustrates a point of today's webinar.

Emerging Stewards (0-5 years experience)

Share one biblical insight or practical idea you gained from this webinar.

Q & A



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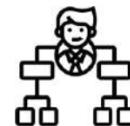


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